



Posted 8/28/2013 MJ  
Amended 9/3/2013 MJ

CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING NOTICE:</b>	<b>BOARD OF ARCHITECTS</b>
<b>DATE AND TIME:</b>	<b>Wednesday, September 4, 2013 at 1:30 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, <b>Conference Room B</b> , Dover, Delaware 19904

#### AGENDA

(Amended items are indicated by an Asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 Meeting Minutes – July 3, 2013 Meeting
- 3.0 Rules and Regulations Public Hearing
  - 3.1 Proposed Amendments and Additions to Rules and Regulations – Revisions to 1.0 and 6.2.1 and Addition of New Sections at 1.0, 4.1.2, 6.2.2, 6.3, and 6.9\*
- 4.0 Unfinished Business
  - 4.1 Discussion/Status of Sussex County Permitting Code
  - 4.2 Discussion and Review of Comments with Suggestions to Improving Board's Mission
- 5.0 New Business
  - 5.1 Review of Correspondence from AIA Delaware Concerning Delaware Government Information Center's Job Title of "Information Architect"
  - 5.2 Review Request for Extension for Completion Continuing Education Requirements – Peter Jennings, RA
  - 5.3 Review NCARB Letter of Undertaking on New Mutual Recognition Agreement between NCARB and the Canadian Architectural Licensing Authorities
  - 5.4 New Complaints to Assign a Contact Person
    - 5.4.1 None
  - 5.5 Ratification of Certificate of Authorization Application(s)
    - 5.5.1 FWH Architects, Inc., S7-0000331, PIC: Guy Faber S5-0007901 – No DE Locations, Issued 7/9/2013
    - 5.5.2 Castles Design Group, P.C., S7-0000332, PIC: Larry Christian S5-0007908 – No Delaware locations, Issued 8/7/2013
    - 5.5.3 Hellyer Lewis Inc., S7-0000333, PIC: Kenneth Bere S5-0007911 – No

- Delaware locations, Issued 8/7/2013
- 5.5.4 Shive-Hattery, Inc. S7-000334, PIC: Jeffrey S. Lewis S5-0007716 – No Delaware locations, Issued 8/7/2013
- 5.5.5 A. Epstein and Sons International, Inc. S7-000335, PIC: Jason Chandler S5-00007919 – No Delaware locations, Issued 8/15/2013
- 5.5.6 Wolf Design and Construction, S7-0000336, PIC: Jeffrey Wolf S5-00007851 – No Delaware locations, Issued 8/19/2013
- 5.5.7 Parsons Environment & Infrastructure Group, Inc, S7-0000337, PIC: Steven Litman S5-00007914 – No Delaware locations, Issued 8/22/2013
- 5.6 Review of Reciprocity Applications – NCARB Certificate – Ratify Listing\*
  - 5.6.1 Mark Shermeyer
  - 5.6.2 Eric Elizondo
  - 5.6.3 Jason Chandler
  - 5.6.4 Joshua Flowers
  - 5.6.5 John Sheilds
  - 5.6.6 Craig Slocum
  - 5.6.7 Ronald Bertone
  - 5.6.8 Adam Snyder
  - 5.6.9 Michael Goodwin
  - 5.6.10 Todd DeGarmo
  - 5.6.11 Kevin Sullivan
  - 5.6.12 James Collins
  - 5.6.13 Melissa Lawson
  - 5.6.14 Nathan Minch
  - 5.6.15 Robert Orgera
  - 5.6.16 Jerry Pesce
  - 5.6.17 Thomas Wiedenman
  - 5.6.18 Alexander Zilberman\*
- 5.7 Review of Application by Direct Application – Ratify Listing
  - 5.6.1 Paul Bosman
- 5.8 Review of Application by ARE Exam – Ratify Listing
  - 5.7.1 Courtenay Bauer
- 5.9 Review of Application by Direct Application
  - 5.9.1 Douglas Burke
  - 5.9.2 Daniel Bierzonski
- 6.0 Discussion on NCARB Annual Meeting
- 7.0 Other Business before the Board (for discussion only)
- 8.0 Public Comment
- 9.0 Next Meeting – October 2, 2013 at 1:30 p.m., 861 Silver Lake Blvd, Suite 203, Conference Room B, Second Floor, Dover, Delaware
- 10.0 Adjournment

**Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:**

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**